



Dell Quay Sailing Club

Dell Quay, Chichester, PO20 7EE Tel.: 01243 785080

ANNUAL GENERAL MEETING - 2009

The Annual General Meeting of the club will be held in the Club House at 15.00 on Sunday, 22nd November 2009. This follows lunch in the Club House at 13.00 to which you are invited – but please give Michaela Heppenstall prior notice of your lunch booking – telephone 01243 527887.

Roy E Dyton
Honorary Secretary

AGENDA

1. To confirm the minutes of the Annual General Meeting held on Sunday 23rd November 2008 and to consider any matters arising there from
2. To receive reports from
 - a) The Commodore
 - b) The Sailing Committee
 - c) The Cruiser Committee
 - d) The House Committee
3. To receive the audited accounts for the year ending 31st December 2008
4. To elect the Flag Officers, Auditor and members of the General, Sailing, Cruiser, Bar and House Committees for the coming season.
5. To approve any proposed rule changes
6. To agree subscriptions for the 2010 season.
7. To discuss a proposal from the Hon Secretary for AGM papers to be electronically mailed to those club members able to receive electronic communications
8. Any other business

DELL QUAY SAILING CLUB

MINUTES OF THE ANNUAL GENERAL MEETING

HELD ON 23RD NOVEMBER 2008 AT DELL QUAY SAILING CLUB

PRESENT

The President, Commodore, Vice Commodore, Rear Commodore (H), Rear Commodore (S), Hon. Secretary, Hon. Membership Secretary, Hon. Treasurer, Hon. Assistant Treasurer, Hon. Sailing Secretary, Hon. Cruiser Secretary and 58 other club members.

PAST MEMBERS

Those present stood to observe one minute's silence in memory of current and past members who died during the past year, who included: Roy West, Peter Milner, Patrick Ross, Geoffrey and Maureen Cotton and Shona Moore.

APOLOGIES

Piers Chamberlain, Andrew Rooker, Nick and Sue Pyke, Bob Parsons, Keith Heppenstall, James Ross, Guy Blackmore and Jim Norfolk

MINUTES OF PREVIOUS AGM

It was agreed (proposed by Gordon Barclay, seconded by Bill Greening) that the previous minutes should be signed by the Commodore as an accurate record of the 2007 AGM. Roy Dyton confirmed to Barrie Pearson that no membership statistics had been included for the 2007 AGM.

MATTERS ARISING

None

THE COMMODORE'S REPORT

The Commodore said that it had been an honour to serve the club in this, his first year as commodore and he was very proud of the work done by the various committees. He had been able to see the best in people as each of them sought to serve the club in a variety of ways. The highlights were:

- a) the spring brain-storming session which produced lots of ideas
- b) advances in the web-site
- c) lots of progress on the training front, especially with the Juniors

He was very happy with the progress achieved to date. Having reviewed the various club activities, there were a number of areas where we would benefit from improving our management processes:

- We are planning to act as a Beta testing site for Medusa software, which links with Duty Man software and will enable us to maintain and apply better information on member skills
- In recent years, we have seen major improvements to the galley and the water/electricity supply systems. Otherwise, we have only undertaken basic building maintenance and the time is approaching when we shall need to incur more significant costs. The recent implementation of the Development Fund has provided a basis for handling such future expenditure.
- Guy Osborne adopts a cautious approach to club finances and the Commodore expressed support and gratitude for all the work he does. The positive financial progress in 2008 is expected to continue during 2009 but there is the need to improve financial and budgetary control and a small sub-committee is to be formed to review existing processes.

He concluded his report by thanking everyone who had contributed so positively to the club during the past year. While he was indeed proud to serve as commodore, he felt even prouder now that he had seen at first hand what so many members do for the club. He then awarded the Clubman Trophy (for exceptional service to the club over many years) to Liz Sagues paying tribute to the many years of work she has performed, often quietly and behind the scenes, in a variety of spheres:

- Producing and editing Quay News
- Providing first class journalistic coverage of club activities for the Chichester Observer
- Her "Wine Tasting" evenings are legendary
- The frostbite series was initiated by Liz and Jean jointly and supported by them
- She is regularly at the club to provide support, good sailing days or bad,
- She has organised mid-week catering for the Hayling Social Sailors when racing up to Dell Quay

Her service to the club extends far beyond our own boundaries and, even today, you see her selling raffle tickets to support the work of the Harbour Trust. Members enthusiastically applauded the award.

Questions:

- Bill Munnery asked what were our present commitments for repairs and refurbishment. The Commodore said it was approximately £10,000 for repairing the changing room stair rail and the end wall of the snug.
- Barrie Pearson enquired if the repair budget was actually £10,000. The Commodore stated it was not; it was for the stated repairs only. He then outlined further his ideas for a new financial budget strategy.
- Val Dibble said she had a low specification computer and was concerned that she might be missing out on electronic communications. It was confirmed that development plans included identifying those who could not easily access electronic communications and provide them with a separate communications link.

SAILING COMMITTEE REPORT

Bill Dawber reported that 2008 had been a challenging year, with good results being produced by past investment. Highlights:

- 16% increase in numbers racing, with 30% over two years – attributed to increased training and WOW
- Introduction of a separate racing series for beginners
- An increased emphasis on “one design” dinghy racing with number racing Lasers up 14%; Laser 2000s up 50% and Solos (tongue in cheek) 400%!
- Dell Quay won the Bass Cup from CYC and we had a number of Junior Sailors with Open Meeting successes and with top 10 positions in national events.
- Junior Week was once again well supported with 60 participants; particular thanks offered to Sarah Eggleton and her great team of helpers
- Chris West won the RYA young sailor of the year award.
- Racing results are now PC based and are available immediately after the end of racing
- Dell Quay is aiming to become a “RYA Volvo Champions Club”, which is a junior race training initiative which promises to increase grant availability.
- We have held a number of pre-race training sessions.
- A video camera has been purchased to improve race training observation and improvement.
- Regatta was a great success, thanks to Chris Turner and his team.
- The RNLI “fun racing” event (organised by Julie Rooker) was a great success and we plan to use this format for the 2009 Bass Cup.
- SC is currently planning a new Patrol Boat replacement strategy.

All of this has been accomplished thanks to a willing team of helpers but Sailing committee needs more of them!

CRUISER REPORT

Bill Greening reported that 2008 had been a mixed year for weather. When it is good many cruisers turn up for the rallies. When it is poor, they stay at home! The cross-channel to Dinan was by far the most important – but details about this and other events have been well documented elsewhere. This year, the cruisers will benefit from the installation of new quay end timber risers installed by the Harbour Conservancy [sourced from the good timbers of the old Bar Beacon] but will lose the roller fenders installed by the club. The net benefit is in our favour.

Cruising is about team work, which is very evident in various ways. Piers Chamberlain organises lift-in and lift-out very ably supported by a competent group of helpers. Mike O' Donoghue manages mooring maintenance and bookings with similar enthusiasm and competence. The Cruiser Secretary went on to advertise and encourage attendance at their various winter social events.

Questions

- Bill Munnery suggested that one reason for the success of the Dinan rally was the February planning session. Is this due to be repeated for the West Country rally in 2009? Yes.
- Barrie Pearson asked about quay end safety issues and children, to which the Sailing Secretary responded.

HOUSE COMMITTEE REPORT

Michaela Heppenstall outlined the two aspects of the work undertaken by House Committee: social events and catering, emphasising that House Committee:

- welcomes member feedback
- is planning to provide laminated food presentation pictures to assist those on galley duty
- is hoping to provide menus one month ahead to encourage members to come for a meal
- is able to pre-plan larger catering events – given at least one month's advance notice

On the social front, New Member evenings are an excellent way to get to know new members; the Burns Night has a limit of 60 people, so book early and a murder mystery evening is planned for the Autumn. The Commodore paid tribute to House Committee for their ability to work under pressure and never let us down.

Report Adoption: All the foregoing reports were unanimously adopted, proposed and seconded by:

	Proposer	Secunder
Commodore's Report	Ian Manning	Val Dibble
Sailing Committee Report	Ian Manning	Ben Alcott
Cruiser Committee Report	Barrie Pearson	Dick Tomsett
House Committee Report	Charlotte Dawber	Val Dibble

TREASURER'S REPORT

The Hon. Treasurer amplified the audited accounts by saying:

1. In 2006 we had spent heavily on upgrading our water and electricity supplies but still broke even.
2. In 2007 our income growth was higher, as we increased fees by 10% above a 3% inflationary increase to establish the Development Fund. £11,000 was spent on galley refurbishment and we ended the year with a surplus of £9,500.
3. Membership subscriptions grew by 4.5%
4. Overall income from members rose by 11% to £65,000, with berthing income making a major contribution to the growth – thanks to the effort and hard work of Ron Sanders.
5. Net mooring income was down due to expenditure on more Hippo mooring buoys
6. The bar profit margin of 35% was good
7. The galley aims to make a small profit on the sale of food, although it often struggled to achieve this in previous years. Michaela has done a splendid job. Both bar and galley activities are “cash areas” and need strong people to manage them as we have.
8. Now in 2008, the Development Fund stands at £10,000
9. There had been a recent rent review by the Conservancy, increasing our rental costs
10. Expenditure on electricity had fallen from £1,100 to £500 – thanks to Keith for all his work
11. Balance sheet net worth is approximately £84,000. Our current reporting framework has been in place for many years and needs to be reviewed. A sub-committee is being created to review procedures and how we can provide a clearer picture of our income and expenditure streams.

He thanked all those whose involvement and assistance contributed to the efficient management of club finances: Avril Sargent, Ron Sanders, Anne Norfolk, Michaela Heppenstall and David Owens.

Questions:

- Barrie Pearson said that there had been a 13% increase in the subscription rate in 2007 but joining fee income had fallen. Had there been a membership reduction?
- Bill Munnery asked for confirmation of the membership numbers for 2006 and 2007 and the Commodore confirmed there were 120 new members in 2006 but 72 in 2007.
- Phil Slader / Dick Cole asked about financial expectations for 2008: a surplus of between £10,000 and £20,000.

Barrie Pearson requested that his concern relating to the method of recording galley capital expenditure should be minuted.

Gordon Barclay proposed that the members adopt the 2007 accounts, seconded by Ron Sanders and agreed by those present with two objections.

ELECTIONS

All officer and committee post nominations were within the maximum number allowed and all candidates were elected by general consensus – [proposed by Ben Alcott, seconded by David Huntley]. The Commodore announced the result of the balloted election for the post of Honorary Auditor:

David Owens – 64 votes

Barrie Pearson – 21 votes

and David Owens was therefore re-appointed auditor.

RULE CHANGES

Proposals One and Two - Accounting

The Hon. Secretary invited Barrie Pearson to speak in support of his rule change proposal but Barrie said he preferred to take this opportunity to explain his objection to the General Committee proposal because he had not previously had an opportunity to do so. He made four points:

1. The change in terminology from “*Books of Account*” to “*Financial Records*” reflected the move away from paper records and he did not object to this.
2. He objected to the phrase “*statement of the account*” because such phraseology referred to a state of indebtedness and not to the club's financial statements.
3. The logical way of approval for financial accounts was for them to be prepared, approved by the Committee and then audited, instead of being audited and then approved by GC, which is the wrong way round.
4. UKGAAP represents the “highway code” for accounting which is followed generally. General Committee do not wish to adopt this standard and the latest accounts fail to conform to this and he believed they should, whether or not we expressly make compliance part of the rules.

He felt that the GC proposal had been rushed, not thought through and preferred his own proposal. Various comments followed:

- Roy Dyton said GC had accepted the logic of Barrie's argument that they should approve the accounts prior to audit and this was reflected in their proposed rule change.
- Bill Greening said the crux of the debate concerned whether or not we should tie ourselves absolutely to UKGAAP. He had spoken to a couple of accountants who counselled that we should avoid becoming involved with the complexities of UKGAAP. The members simply need a set of accounts they are able to understand. Barrie responded by saying that he agreed we should not embrace every part of UKGAAP, only those aspects which have a bearing on our activities. In particular, we should conform to FRS15 which stipulates that we should show fixed assets in the balance sheet as fixed assets. This would be beneficial should we need to obtain bank finance.
- Gordon Barclay said that he was a chartered accountant, who had worked principally in industry. Once we become tied down with UKGAAP compliance, we would become embroiled in the minutiae of the detail of its many clauses and this would result in DQSC paying away membership fees to the accounting profession. We are already largely complying with this standard. Barrie has stated that we should categorise the galley expenditure as a fixed asset. There is nothing in UKGAAP which obliges us to capitalise this expenditure but, should we wish to do so, there are rules about how we should then document it. Accounting can be a grey area, containing a number of acceptable options. Barrie and he were approaching the issue from opposing viewpoints and can both recommend different techniques which are acceptable within the

accounting profession. The club has done nothing legally wrong. Our priority is to put money into sailing related matters and not into the accounting profession.

- Barrie Pearson responded by saying he had never inferred we were breaking the law. We should be complying with UKGAAP and we are not doing so. If it were such a “monster” why have we not used a professional accountant in recent years when our accounts conformed with UKGAAP? He had checked with colleagues he knew in the hotel industry to confirm their current approach to the finance of kitchen equipment and they confirmed it was their practice to write it off over 6 years as part of a financing arrangement. The club has written off such equipment over 4 years, which is incorrect, and we have treated the cooker hood as if it were valueless immediately it had been installed. This is wrong.
- Bill Munnery intervened to say that no bank manager would lend against a cooker hood.
- John Palmer then also intervened, saying the debate must be going over most people's head and suggested it was time for the matter be put to a vote. After some procedural debate, the two rule change proposals were voted on with Barrie Pearson's proposal being lost on a show of hands and the General Committee proposal won, also on a show of hands.

Rule Change Proposal – Three

Proposed by Ian Manning, seconded by Anne Norfolk and carried unanimously.

ANY OTHER BUSINESS

1. David Few asked if it was possible for the Auditor to be appointed by GC, rather than by members at the AGM. The Secretary replied that it was possible but this would require a rule change.
2. Dick Cole pointed out that the dinghy park padlock was stiff and hard to operate.
3. Barrie Pearson pointed out that:
 - a) At the April General Committee he had suggested the need for a revised layout for the Income and Expenditure account
 - b) The General Committee establishment of 19 members is too large to be effective.

THE PRESIDENT closed the AGM by saying that it was his duty, which he was very pleased to carry out each year, to express appreciation on behalf of the members to the Commodore and all those committee members who keep the club running. He used to mention some people by name but this can be a mistake if you overlook someone! The one exception he intended to make was the Commodore who had now completed one year in office and this has worked out very well. President Truman had a plaque saying “the buck stops here” and he thought the Commodore had this too. John wrote an interesting report with reference to lots of change. Winston Churchill said that change was good and frequent change was perfection. A very wise man said that if change is not necessary, it is not necessary to change. He was not suggesting that unnecessary proposals were being made but it is important to discover what the ordinary member wants. Do they want a great deal of change or do they simply want the club to function as it has done? He then invited members to express their appreciation of the Commodore and all the committee members.

Commodore's Report - 2009

During the last year, Dell Quay has continued to thrive and go from strength to strength. It continues to thrive because of the efforts of a sizeable minority of members who give up a great deal of their time to make the club the place it is. Although not all these people sit on committees, the majority do. The reports from my fellow flag officers give just an inkling of the diversity of activities within the club. I am indebted to my fellow Flag Officers and committee members for all the time and effort spent on the club's behalf. But for you, my role would be a much more difficult one.

In the role of Commodore I have become aware of the affection many members have for the club and how unselfishly they put themselves out for the benefit of others. Whether training, maintaining boats or club buildings, using IT skills to set up systems, leading projects or using administrative skills to make sure that things run the way they ought to, I am most grateful to each and every one who use their skills on behalf of us all. Although I should not single out anyone in particular, I think I can be forgiven for mentioning Keith Heppenstall. Keith has taken care of our maintenance now for a number of years. As Maintenance Co-ordinator, Keith ran a number of important projects for us: improvements in the water supply to the clubhouse; upgrading our galley and overseeing improvements to our electrical supply are just a few examples. Keith also organised our working weekends and made them such a productive event. Keith is a modest man who not only has great affection for the club but also has a great community spirit. Whilst

doing all this work for us at Dell Quay, he was also an active member of the scout movement, working just as hard for that great organisation. Recently Keith underwent bypass surgery. Alas, this means that he has had to step down from this important role and he will be hard to replace. My personal thanks go to him for all his hard work. Without Keith's unflinching support for the club and his reliability in everything he undertook, my role and the role of other flag officers would be much more difficult. I am pleased to report that Keith is responding well to treatment and I hope to see him at one or two social events in the not too distant future.

Finance Group

Following last years AGM, a finance group was formed to consider the future financial management of the club and make recommendations to General Committee. That group works closely with our Treasurer. In the first year, the Finance Group implemented changes in the way our accounts are presented. The latest reports now give a picture of the club's financial position which should be easier to understand and which also more accurately reflect the way the club operates.

We still strive to improve budget control over the various commitments that we as a club take on. During the coming year the group will be looking at financial planning and budget control. Preparation is key better budget control and I see the Finance Group as a vital part of the planning process.

During the course of this year the General Committee decided to Repay Loan Certificate holders of Development Loan Fund. Thanks to the generous support of these members many years ago, the club was able to finance improvements at a crucial time in it's development. My thanks go to each and every one of you.

Maintenance

Whilst it's sensible to make plans for the future, it's absolutely vital to ensure shorter term commitments are planned for and carried out. In the process of reviewing our current situation, Keith Heppenstall presented members of the General Committee with a comprehensive list of maintenance projects requiring attention sooner or later. These items involved repairs that required considerable funding to carry out. Based on Keith's document, General Committee commissioned a professional building survey in order to get some realistic idea of priorities and costs, in order to properly budget this work over the coming months and years. We have now received this report and it is currently being considered. Substantial investment will be required in our infrastructure at some future date and further information will be provided once the review process has advanced further.

The rent on the dinghy park is currently being negotiated. The Church Commissioners, from whom we rent the land, are being very robust in their demands for an increase in the rent. Although we are currently negotiating a realistic value whatever is agreed must be backdated. All these demands require us to have sufficient funds in reserve to meet our commitment. So prudence in the management of our funds, is vital. We must maintain enough funds to be able to fund normal club activities, whilst carrying out repairs, if we are to avoid a significant increase in membership fees.

Club Activities

Whilst reading the reports of my fellow Flag Officers, I think you will be impressed with the amount of work and range of activities that has actually been carried out over the last year. I add my thanks to those members mentioned but would also like to thank Anne Norfolk (Membership), Chris Playford (Duties) and Ron Sanders (Berthing) – more example of members working tirelessly in order to make the club a better place. I am very grateful to have the support of such a devoted band of people – who only got involved because they wanted to sail. Help is still required in some areas of the club. We are looking to fill the following roles:

- House Committee members
- Maintenance Co-ordinator
- House Committee Treasurer
- D-I-Y ers to assist with maintenance
- Database Co-ordinator

We have an excellent team working on your behalf in all committees. A priority for me is to ensure that continues to happen. If you would like to be more involved in the running of the club please let me know. You will be most welcome. Finally thank you to all members. If you feel that we could do things differently there is always a role for you on one of the committees.

**John Mortimer
Commodore**

Sailing Committee Report

2009 has once again been a good year for the club with continued growth in numbers participating in organised sailing events, no doubt assisted in part by more moderate winds than those experienced in recent years!

Dinghy Racing

Dinghy racing has seen increased numbers racing in the one-design trophy series. This year we introduced a joint fleet of Lasers and Solos to accommodate the expected growth in Solo numbers during the year. This has been a great success and Solo numbers have increased to 17, with sufficient numbers racing in the trophy series to justify a separate fleet for next year. The class is really vibrant and many thanks must go to Gordon Barclay for his efforts to support and promote the Solos. The club held open meetings for the Laser 2000, Laser, Solo and Topper classes which were all highly successful. This year the weather gods favoured us for the regatta and we had an excellent turn-out of 47 boats, including entrants from Hayling Island, Itchenor and Chichester Clubs. The combined Bass Cup and RNLI day was very popular and thanks to the efforts of Julie Rooker and her team raised over £1600. Dell Quay even retained the Bass Cup!

Our sailors have also had success travelling away from the club with top open meeting places being achieved in the Laser 2000 and Solo classes at both regional and national levels. There has been an increase in the numbers travelling for these events, reflecting the improving standard of club racing supported by the ongoing training programmes.

Junior Sailing

Junior Week was once again hugely successful with 64 juniors learning to sail or improving their racing skills under the tutelage of the huge team of volunteers, both young and old, led by Sarah Eggleton. The juniors also sent teams to Fed Week and the WSSYSA regatta at Arun SC achieving results they can be proud of.

The club achieved RYA Volvo Champion Club status this year in recognition of all of the hard work the club puts in to support Junior sail training. Thanks for this must go to John Denyer, Chris Chrystal, Sarah Eggleton and many others. As well as ensuring that we maintain a high standard of junior training, Champion Club status will provide us with several free days of Junior and adult race training by the RYA each year.

Safety

This year the club purchased Alfie, a new rigid inflatable boat (RIB) to replace the oldest Dory. This has proved to be extremely popular amongst Safety boat helms and crews alike, being much easier to lift in and out of the water and far more comfortable in use. More importantly, the benefit of increased speed is providing much improved response times to vessels in need of help and in supporting open meetings.

Training

Three days of shore based sail training were carried out at the club, in addition to two days of Laser race training by the RYA and a Solo race training day. These days were very well supported and saw many new faces eager to learn how to improve their boat handling or to learn how to race. We have subsequently seen many out racing for the first time and we will be running more of these days next year.

This year Dell Quay became a recognised training centre for RYA Power boat Level 2, enabling Dell Quay to train and qualify its own power boat drivers. Once again thanks must go to the team led by John Nash for this excellent achievement, which should allow us to greatly improve the qualifications and standard of safety boat helming in the club.

The future

Looking ahead to next year there are continuing improvements and developments;

- A new dinghy cruising group has been formed to coordinate non-racing activities on the water with representation on the Sailing committee
- Open meeting race management skills will be improved under a series of dedicated training sessions to be held over the winter months, led by Bill Munnery, particularly concentrating on mark laying skills.
- Next year in addition to Junior Week, the club will be holding a big new event called 'Family Weekend'. This is intended to be along similar lines to Junior Week with a mixture of sail training, cruising, racing and social events, both for adults and juniors alike.

- Joint racing with Chichester YC is being introduced next year. We will be running a series of three race days with separate starts for Solo, Laser 2000 and handicap fleets with committee boat starts in the vicinity of Marina/Copperas.

With all these exciting developments in store it is with some regret that I am resigning from the Rear Commodore Sailing position, due to increasing pressures of work. I would like to thank all my colleagues on the sailing Committee who have put in so much effort and made this an enjoyable role and I wish every success for my successor, Chris Ede, who I know will do a fantastic job.

Bill Dawber
Rear Commodore

House Committee Report

The house committee has had another busy year. I would first like to extend a big thank you to the committee, our galley supervisors Nick and Michelle Atkins and all the galley volunteers who have provided wonderful food throughout the sailing season. The galley operation has been refined and upgraded to meet the 1st January 2006 Food Hygiene Regulations. The main requirement is that if you are selling food you need a documented food safety management system. The club has regular inspections by an Environmental Health Officer from the District Council and all paperwork must be in order. This means that each time the galley is opened a standard set of procedures is followed and an initialled entry is made in the Safer Food Better Business pack which is in a white folder in the galley, to confirm compliance. At the close of business again the book is initialled to confirm everything was stored correctly and cleaned down properly. During the opening hours of the galley any incidences need recording and dated remedy entries made when solutions to problems have been found. Examples of incidences include operators not washing hands between handling money then food, eating while handling food, not using the correct cleaning cloth or solution, food packed in the fridge in the wrong order and poor labelling and packaging of food when opened. The correct colour boards need to be used when preparing food, care with reheating food to the correct temperature, a probe is provided to check and maintaining food temperature if not served immediately. A cleaning rota has to be in place for daily, weekly and monthly deep clean requirements.

The standards can only be consistently met with a galley supervisor or competent club member to oversee operations. If we fall short of the legislation we will not be able to run a galley and it is an integral part of the club's facilities to members. I have been involved with the house committee for over 5 years and Rear Commodore for the last 2 years. I would not be able to co-ordinate all the various club social activities, club house ambience and organise food where appropriate without the professional help of Nick and Michelle. As club members they also give freely of their time outside their contracted hours.

The club house is available for booking by members by prior arrangement. The club member who books is then responsible for the safety of the club's property for their entire event and must be the last to leave to ensure all is locked up safely. The dates available are limited as the main club activities take priority. If a booking is made, the club member and their party do not have exclusive use; other members still have full access to the club facilities. If catering is involved the outside caterers must follow the galley rules, signing in to say they are responsible for the entire food operation on that occasion and signing out at the end of the evening. This is to protect the club's name from being cited in any litigation involving poor food handling.

To keep the club in a fit state to use, a cleaner is employed once a week and more often during busy times such as Junior Week. Every member has the responsibility to keep a track of their own belongings and to leave every area of the club in a tidy state to enhance the enjoyment of all in our wonderful location. There is a continuing problem with the state of the ladies changing room toilet cubicle to such an extent that the cleaner has on occasion refused to clean up the mess left by inconsiderate members. You would not treat your bathroom facilities like this at home and it is completely unacceptable at the club. A club member has to don rubber gloves, go for the bleach and rectify the problems when they arise. The house committee has decided that when the changing rooms are particularly busy a more supervisory role is required from all members to maintain a standard we are all able to live with.

The club year starts in January and finishes in December. Sailing, courses and social activities are run throughout the winter. The working weekends are a particularly busy time for the house committee when the current seven members of the committee provide food free for the working parties of up to 50 volunteers, over the four days.

The new member's evenings are arranged for new and old members alike. Over good food and a drink, friendships are forged and the common interest of sailing can be discussed.

Next year, the season starts off with Launching Dinner on April 10th. Please put this date in your diary now. We are holding a Barn Dance in early May and the new family race weekend is being introduced. This event is for all the family to sail and socialise together. There will be a “bangers and balloons” evening on the Saturday night which promises to be great fun for all. The pre-regatta party will take on a new format and will include a simple buffet meal with dessert and a style of music to suit most tastes. At the end of the season there is the Laying Up Supper and Prize giving. Liz Sagues has kindly agreed to host a wine tasting evening in early December. If there are social events that you would like to see included in the calendar in future, please contact me or a member of the house committee. Keep an eye on the notice boards in the club, the website and sign up for e-news for news of future social events.

The house committee is in need of more members. The planning and execution of social events is a great way to be more involved with your club.

Michaela Heppenstall
Rear Commodore

Cruiser Committee Report

Despite the somewhat mixed weather that we have experienced this season, the Cruiser section is very much alive and well. Highlights of the year include:

- We now have in excess of 85 cruisers in the Club, a continuing steady increase over the past few years.
- Many of the rallies had an attendance equal to or greater than previous years - and we actually enjoyed some excellent sailing.
- Despite inhospitable weather, many people enjoyed the camaraderie and mutual support involved in rallying and thoroughly enjoyed themselves. This is particularly true of the long distance rallies that, as you will have read in Quay News, spent much longer than they would have wished moored up in harbour waiting for weather windows!
- Piers is planning to lift out 33 boats this winter, the highest number for some years.
- The Club has purchased an additional mooring at a price that will yield an excellent return

This winter we have planned a range of learning and social activities. In addition to evening events, there will be RYA courses on VHF (Short Range Certificate), Engine Maintenance and Radar. All cruising members should have had e-mails from me with details and they will be posted on the Cruiser Notice Board. Anyone else is very welcome to join in.

The 2010 Rally Programme is nearly complete. I am also to Email it to all cruiser members as well as posting it on the notice board. The main change is that in 2010 mid-week rallies will leave on Tuesdays rather than Wednesdays. This will allow boats that wish to stay out for a third day to return by Thursday, whilst boats out for 1 night can return to their moorings on the Wednesday. We will review this at the end of next season.

As with everything else in the Club, all our activities depend on the hard work of relatively few people. Piers Chamberlain and his team once again have made lift in and lift out run very smoothly and are due an enormous vote of thanks. Mike O'Donoghue has worked quietly behind the scenes to look after the moorings, and produce the Cruiser Booklet. All the members of the Cruiser Committee have not only contributed ideas but have put a lot of effort in running rallies and social events. My thanks go to all of them for their continued and cheerful support.

Bill Greening
Honorary Cruiser Secretary

RULE CHANGES

There are two “groups” of rule changes which have been placed together for ease of presentation. Each individual alteration can be treated separately so, in the event that members reject one particular component, those other components could stand (albeit with re-positioning/paragraph re-numbering) without necessitating the rejection of those other acceptable components. Similarly, should members reject the subscription proposals for 2010, General Committee would then wish to set the subscription in accordance with the existing formula which allows for an automatic inflation increase, not exceeding the current Retail Price Index. The main changes have been underlined and italicised to highlight the areas of change.

Honorary and Temporary Membership

The categories are now separated.

1. We now include “officers” of other Harbour clubs as having automatic right to honorary membership. Previously, we were out of step with other clubs.
2. A sailor entering an open meeting event (especially the frostbite series) may arrive the day prior to the event, leave the day after and may also have family supporters. The frostbite series also lasts 8 weeks, which effectively meant our current rules made it “impossible” for a visitor to enter this “open” series. 3(h) ii addresses this.
3. Parent volunteers who assist with Junior Week may not be members and do not enjoy any benefits of membership – insurance being directly pertinent. 3(h) iii deals with this.
4. 3(h)iv is little changed but recognises the need for authorisation of temporary membership at a higher level when the period exceeds that anticipated by i or ii and so it is only a Flag Officer who may so authorise.

Subscriptions

1. General Committee are looking to simplify the subscription basis by:
 - setting three charging bands in place of the present five
 - re-establishing the historic relationship between each of the bands, so they remain in step with one another

The overall effect is little different from what would have happened were the current arrangement to be retained and is shown in a later table. Junior Membership is the one category to show a measurable increase (£30 to £51) and, while this is regrettable, we do consider that £30 is too low in the light of the additional facilities and investment the club is making in junior sailing.

2. Subscriptions payable after August reduce by 50% and this rule change reflects current practice

Rule Change Drafts

The following show the relevant changes:

3 (g) Honorary Membership may be conferred for a period of one year, renewable annually upon:

I. The Flag Officers and Officers of each Category "A" member club of the Chichester Harbour Federation, together with the Officers of the Federation.

II. Any person nominated by the General Committee

Honorary Members shall have no vote and may not compete for trophies restricted to Club members.

3(h) Temporary Membership may be conferred upon:

I. A visiting sailor from a recognised sailing club who, upon arrival, has been admitted by the Duty Officer or by another Officer.

II. Any person participating in an event sponsored by the Club provided that such person has been approved by an Officer of the Club. Such membership shall include the family of the competitor and shall be for a maximum of 24 hours before and after the event concerned.

III. Any volunteer (who has been approved by a Flag Officer) assisting with or leading an event sponsored by the Club, such membership shall apply throughout the period of that event and any preparatory planning period prior thereto.

IV. A visiting sailor (who has been approved by a Flag Officer) from a recognised sailing club who wishes to be a temporary member for a period longer than 72 hours but not exceeding

4 weeks

Temporary Members shall have no vote and may not compete for trophies restricted to Club members.

5. There shall be three subscription bands from and including the 2010 sailing season:

Band	Membership	Subscription
A	Associate Junior Student	£51
B	Single	£102
C	Family	£153

Thereafter, the subscription for Single Membership shall be 200% of the **Band A** subscription and the subscription for Family Membership shall be 300% of the **Band A** subscription. The General Committee shall determine the annual **Band A** subscription and entrance fee, provided that any increase does not exceed the increase in the Retail Price Index (ex mortgages). Otherwise, the annual subscription and entrance fee shall be at such rates as resolved by a General Meeting. An entrance fee shall be payable prior to election.

- (a) Subscriptions are due on 1st January in each year. Any Member whose subscription remains unpaid on the 21st January shall be notified in writing of the fact and if his subscription remains unpaid on 7th February, he shall cease forthwith to be a Member of the Club and may only be reinstated at the discretion of the General Committee
- (b) At the discretion of the General Committee, payment of the annual subscription may be suspended or reduced:
- I. for a Member serving with her Majesty's Forces and stationed overseas;
 - II. for a Member unavoidably prevented from using the Club throughout an entire sailing season;
 - III. in any other special circumstances that the General Committee may consider appropriate.
- (c) The subscription for new Members elected after:
- I. 1st September but prior to the AGM shall be at 50% of the rate otherwise applicable
 - II. the AGM but prior to the end of the calendar year will be waived if the application is accompanied by the appropriate entrance fee and subscription at the rate agreed for the coming year.

MEMBERSHIP STATISTICS								
	2002	2003	2004	2005	2006	2007	2008	2009
Family Member	154	156	163	174	180		178	176
Single Member	110	116	117	137	134		150	146
Life Member	8	8	9	8	8		8	7
Associate Member	26	24	25	26	22		21	17
Junior Member	10	10	7	7	10		5	12
Student Member	1	1	2	1	1		2	1
Total Member Units	309	315	323	353	355	350	364	359

ELECTION OF OFFICERS AND COMMITTEE MEMBERS

Various members have been proposed for election or are already in post and offer themselves for re-election. All the under noted are eligible for election at the AGM.

OFFICERS			
Commodore	John Mortimer	Vice Commodore	John Nash
Rear Commodore	Michaela Heppenstall	Rear Commodore	Chris Ede
Hon. Secretary	Roy Dyton	Hon. Treasurer	Guy Osborne
Hon. Mem. Secretary	Anne Norfolk	Hon. Asst. Treasurer	Ron Sanders
Hon. Sailing Secretary	Vacant	Hon. Cruiser Secretary	Bill Greening
Hon. Social Secretary	Anne Sprules		
GENERAL COMMITTEE			
David Few	Piers Chamberlain	Ian Manning	Gordon Barclay
Terry Williams			
SAILING COMMITTEE			
Chris Pope	Sue Nash	John Denyer	Chris Playford
Bill Munnery	Jo Lines	Mark Morrane	Chris Turner
CRUISER COMMITTEE			
Guy Blackmore	Piers Chamberlain	Kip Moore	Mike O'Donoghue
Sue Pearson	Dick Cole	Alan Harston	Tim Applewhite
HOUSE COMMITTEE			
Paula Sands	Linda Horne	Beryl Dyton	Anita van Rossum
Fiona Dobbs			
BAR COMMITTEE			
The Commodore	Avril Sargent	John Martin	Bill Munnery
Hon Treasurer			

Subscriptions for 2010

The Retail Price Index (ex mortgages) has increased by 1.3% as per ONS figures for September, which are the latest available. General Committee recommend the club adopt the middle column figures for 2010. The third column shows the "would have been" figures if the 2009 subscription is indexed upwards in accordance with the Retail Price Index.

Category	2009	2010 Recommended	2010 @ RPI	Joining Fee
Student Membership	£60	£51	£61	100% of the Annual Subscription
Junior Membership	£30		£31	
Associate Membership	£50		£51	
Single Membership	£100	£102	£101	
Family Membership	£150	£153	£152	